



# Domestic Wire Transfer Request

Deadline: 1:30 pm PT

Wire Amount \$ \_\_\_\_\_ + \$20.00 fee

### Bank Information

Receiving Financial Institution (FI) Routing/ABA No.: \_\_\_\_\_  
Receiving FI name: \_\_\_\_\_

### Originator/Member Information

Originator Account #: \_\_\_\_\_ Share Type: \_\_\_\_\_  
Originator First & Last Name: \_\_\_\_\_  
Originator Street Address: \_\_\_\_\_  
Originator City, State, Zip \_\_\_\_\_  
Originator Day time call back Phone No. \_\_\_\_\_

### Beneficiary Information

Beneficiary's Account #: \_\_\_\_\_  
Beneficiary's Name: \_\_\_\_\_  
Beneficiary's Address: \_\_\_\_\_  
\_\_\_\_\_

### Third Party or Intermediary FI (if applicable)

Routing/ABA#: \_\_\_\_\_ Account #: \_\_\_\_\_  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

### Additional Information, Special Instructions, Escrow #, Other

\_\_\_\_\_  
\_\_\_\_\_

**Purpose of wire:** \_\_\_\_\_

Copy of Wire Instructions provided by member?  Yes  No

By signing this form you acknowledge that you have provided the above information and it is correct to the best of your knowledge. You understand that once the wire is executed the wire cannot be stopped or canceled. This wire transfer is subject to the Membership and Account Agreement

Originator's Signature \_\_\_\_\_ Date \_\_\_\_\_

### FOR CREDIT UNION USE ONLY

Request Taken by: \_\_\_\_\_  
Date/Time: \_\_\_\_\_  
Type of ID: \_\_\_\_\_  
ID #: \_\_\_\_\_

Verify Funds/Review Acct

If wire received by fax/email  
 ID Received  
 Signature verified  
 Phone number verified

Call Back by: \_\_\_\_\_  
Type of Identification:  
 Code Word  SSN  DOB  
 MMN  Loans  
 Other \_\_\_\_\_

If over \$5,000.00 & faxed/emailed called back by:  
Supervisor: \_\_\_\_\_  
Date/Time: \_\_\_\_\_  
\_\_\_\_\_

Loan Proceeds  
 OFAC completed

TranZact  
Wire entered by: \_\_\_\_\_  
\$2,500.00 + doubled by: \_\_\_\_\_  
TranZact # \_\_\_\_\_  
\_\_\_\_\_

Symitar Posting Instructions:  
SW \$ \_\_\_\_\_  
Enter Wire amount plus \$20 fee

SC – Wire plus fee

GL – 744200 Enter wire amount  
Comment: Wire and MBR's name

GL – 131000. Enter \$20  
Comment: Wire fee and MBR's name

Posted in Symitar by: \_\_\_\_\_